



Chandigarh Judicial Academy

Sector-43-D, Chandigarh – 160032

Ph.No.0172-6662177 Fax No.0172-6662178

Website: www.cja.gov.in e-mail id: cja.chd@hotmail.com

No. Dir/CJA/2016/2240

Dated: 07.11.2016

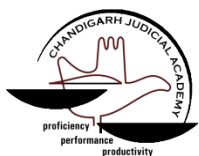
CHANDIGARH JUDICIAL ACADEMY SECTOR 43-D, CHANDIGARH

Tender No. 01/G dated: 07.11.2016

Invited sealed proposals for providing Annual Maintenance Services of Networking System & Printers installed in Chandigarh Judicial Academy. A complete set of request for proposal documents containing all terms & conditions can be downloaded from the Academy website i.e. www.cja.gov.in. The last date for submission of offers is upto 22.11.2016 upto 03:00 P.M.

Sd/-

Director (Administration)
Chandigarh Judicial Academy



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**REQUEST FOR PROPOSAL
(RFP)**

FOR

PROVIDING ANNUAL MAINTENANCE CONTRACT

FOR

NETWORKING SYSTEMS & PRINTERS

INSTALLED IN THE

CHANDIGARH JUDICIAL ACADEMY

IMPORTANT INFORMATION

Availability of the RFP document	The RFP document can be downloaded from the website of the Academy i.e. www.cja.gov.in
EMD	Rs. 20,000/- in the form of Demand Draft in favour of Chandigarh Judicial Academy from a scheduled bank.
Last date of submission of bids	Upto 22.11.2016 (03:00 PM) in Chandigarh Judicial Academy
Opening of pre-qualification cum Technical Bid	On 23.11.2016 (04:00 PM) in Chandigarh Judicial Academy
Language of the bid	This bid should be filed in English language only
Important Instruction	<p>The bidders should submit their bids in two parts i.e. Prequalification-cum-Technical Bid and Commercial Bid. All bids sealed individually should be kept in a separate sealed cover superscribed with separate titles as specified below:-</p> <ol style="list-style-type: none"> i. "Pre-qualification-cum-technical bid" ii. Commercial bid" <p>The bid be submitted in a single sealed cover containing both the above referred sealed covers.</p>

**Performa-1
(Technical-BID)
(EXPERIENCE DETAILS)**

1	Name of the bidder		
2	Address of the Bidder		
		Tel	Fax
3	Year of Establishment		
4	Bidder's Legal Status i.e. Proprietorship Firm/Private Limited Company/Limited Company etc.		
5	List of the documents regarding the legal status of the bidder		
6	Detail of the experience in previous 5 years		
7	Whether any contract with the agency has been terminated before term in the previous 5 years		
8	Details of the present contract with Govt./Semi Govt. Undertakings		
9	Name, Designation and address of the officer to whom all references shall be made regarding this RFP		
		Tel	Fax
		Fax	Email
9	Detail of Draft for Earnest money deposit	Draft No.	
		Bank Name	
10	Detail of ISO 9001 Certification		
11	Service tax registration no and date of issue		
12	Pan No. of the bidding company		
13	Registration no. of EPF and date of issue		
14	Registration no. of ESI and date of issue		
15	ROC registration.		

Signature of the Witness

Name

Address

Signature of the Tenderer

Name

Address

**Performa -2
COMMERCIAL BID**

The Director (Admn.)
Chandigarh Judicial Academy
Chandigarh

We M/s _____ offer to undertake to act as agency for providing contract of Housekeeping and Electromechanical services for Chandigarh Judicial Academy as per the terms and conditions mentioned in RPF documents uploaded on the website of Chandigarh Judicial Academy at the following

Lumpsum monthly cost inclusive of all taxes:

Amount in figures: _____

Amount in words: _____

Signature of the Witness

Signature of the Tenderer

Name

Name

Address

Address

TERMS AND CONDITIONS OF TENDER

1. The work will be assigned for a period of one year.
2. The firm will be liable to maintain the AMC work of Networking Systems at their own cost from time to time and the Academy will not be liable to pay for the same.
3. The Academy reserves the right to get the services done from any other party at the cost of the firm, if services provided by the firm are not found satisfactory as per prescribed standard wholly or partly with prior intimation to the firm.
4. In case of non-providing of better services to the Academy, Academy shall reserves the right to terminate the contract or levy penalty on the 'Firm' as decided by Director (Admn.), Chandigarh Judicial Academy.
5. The 'Firm' shall be duty bound to render the AMC services for which the contract will be allotted to the entire satisfaction of the Academy.
6. Company repair/replace the Servers, Distribution Switches, 24 Port Switches, Access Points, UTP Cables, Fiber Cables, Internet Cable, IO/ Point including its wiring and printers.
7. Company Engineer will visit every week for inspection in the Academy and checks the entire Networking System & Printers are working properly or not with report.
8. The tenderer shall have to deposit earnest money of Rs. 20,000/- (Rupees Twenty Thousand only) with their tender failing which the tender is liable to be rejected out rightly. The earnest money will however, be returned to the tenderer whose tender is not accepted. The earnest money deposited by the bidders as well as the contractor shall not carry any interest whatsoever.
9. EMD of the unsuccessful bidders shall be returned after award of the contract to the successful bidder. No correspondence/request for withdrawal of the same shall be entertained before the award of the contract to the successful bidder.
10. If any information furnished by the applicant is found to be false at any stage, the application shall be cancelled and shall be liable to be debarred from tender.
11. All networking related spare parts including faulty UTP Cables, Fiber Cable, Internet Patch Cord, Internet I/O Point Cable are covered free of cost under this agreement including consumable parts.
12. Agency will take care of all equipments installed in the Academy during repair, service, shifting or any tamper.

MODE OF PAYMENT

- (i) The 'Academy' shall make payment on quarterly basis subject to the satisfactory performance of services.
- (ii) The payment will be processed on quarterly basis after due verification. Payment of each quarter will be released within 15 days of close of each quarter through IDBI Bank, Sector 43, Chandigarh.
- (iii). Notwithstanding the expiry of the period of contract the 'Academy' may direct the 'Firm' to continue to provide the services in the Academy till alternative arrangements are made. It is hereby agreed to and expected that the 'Firm' would continue to provide the Services covered by this Agreement on receipt of written order from the Academy in spite of the expiry of the period of contract. If the 'Firm' fails to comply with the orders of the 'Academy' herein referred to above, it shall be liable to pay compensation/damages that may be assessed for making immediate and emergent arrangements for AMC Services in the Academy.
- (iv). The Chandigarh Judicial Academy reserves the right to accept or reject Tender without providing any justification.
- (v) The contractor must put his signature with seal of organization on each page of the tender document.

Arbitration:

All disputes or differences, including the claims for damages and compensation whatsoever, arising between the parties, out of or relating to this agreement or the breach thereof shall be settled amicably. In case the dispute is not amicably settled then the dispute would be referred to Senior Most Additional District & Sessions Judge posted in the Academy.

Sd/-
Director (Admn.)
Chandigarh Judicial Academy

List of I.T. Articles installed in the Academy with description.**Printers**

Sr. No.	Computer Description	Qty
01	HP Laser Jet Printer 2014	20
02	Cannon LBP 2900 B Laser Jet Printer	06
	Cannon LBP 2900B Laser Jet Printer	12
03	Cannon Multifunctional Fax Machine MF 4750	03
04	HP 1020 Laser Jet Printer	03
05	Cannon Pixma E-510 Inkjet Colored Printer	02
06	Networking System	
07	Full layer 2 core switch (Core Switch) Cisco WS C45110R-E	01
08	Full layer 3 Distribution (Core Switch) Cisco WS-C4503-E	01
09	Cisco SG-300 Switch (with Multimode Fiber Module)	01
10	Full Layer 2 Distribution Switch (24 Port) Linksys SGE-2000	22
11	10 G Fiber Module for Core & Distribution Switches (EDGE Switch) Cisco-X2-10GB-SR	4
12	1G Fiber Module for Core & Distribution Switches (EDGE Switch) Cisco-GLC-SX-MM	5
13	Multi-Mode Access Point with full efficiency with wireless network controller (Cisco AIR-LAP1252G-E-K9)	30
14	Wireless Lan Controller (Cisco AIR-WLC-C4402-50-K9)	01
15	8 Port 10/100/1000 Mbps Ethernet SNMP Managed Switched (Cisco Linksys SRW-2008P)	03
16	Fiber Termination Units-LIU (24 Port, D-Link-DFBOX24W)	6
17	Multi-Mode SC Fiber Patch Cord for 1G & 10G (D-Link-DEPCD4LCSCO3)	4
18	Multi-Mode SC Fiber Patch Cord 1G Switch (D-Link-DEPCD4LCSCO3)	12
19	Servers (DHCP Server, Proxy Server, IDS Server, Egranthalya Server)	04
20	Internet I/O Points (repair/replace its wiring)	250
21	TP Link Range Extender/Access Point	11
22	MROTEK Switch	01
23	Power Injector for AP	30

Note:- Company repair/replace the faulty UTP Cables, Fiber Cable, Internet Patch Cord, Internet I/O Point Cat 6 (underground cable), fiber cable and dressing of networking rack boxes during AMC period at own cost. Company provide the Antivirus for the 4 Nos. Servers above mentioned in the list.