



# Chandigarh Judicial Academy

Sector-43-D, Chandigarh – 160032

Ph.No.0172-6662177 Fax No.0172-6662178

Website: [www.cja.gov.in](http://www.cja.gov.in) e-mail id: [cja.chd@hotmail.com](mailto:cja.chd@hotmail.com)

---

---

**No. DIR/CJA/2017/101**

**Dated: 20<sup>th</sup> day of 2017**

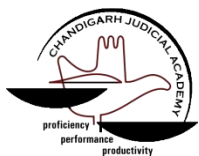
## **CHANDIGARH JUDICIAL ACADEMY SECTOR 43-D, CHANDIGARH**

### **Tender No. 01/G dated: 20.01.2017**

Invited sealed proposals for providing Annual Services of refilling and purchase of fresh Fire Extinguisher Cylinders installed in Chandigarh Judicial Academy. A complete set of request for proposal documents containing all terms & conditions can be downloaded from the Academy website i.e. [www.cja.gov.in](http://www.cja.gov.in). The last date for submission of offers is upto 02.02.2017 upto 03:00 P.M.

Sd/-

Director (Administration)  
Chandigarh Judicial Academy



# Chandigarh Judicial Academy

Sector-43-D, Chandigarh – 160032

Ph.No.0172-6662177 Fax No.0172-6662178

Website: [www.cja.gov.in](http://www.cja.gov.in) e-mail id: [cja.chd@hotmail.com](mailto:cja.chd@hotmail.com)

---

---

**REQUEST FOR PROPOSAL  
(RFP)**

**FOR**

**ESTABLISHING RATE CONTRACT  
ON ANNUAL BASIS**

**FOR**

**PURCHASE AND REFILLING OF  
FIRE EXTINGUISHER CYLINDERS**

**INSTALLED & TO BE INSTALLED IN THE**

**CHANDIGARH JUDICIAL ACADEMY**

### IMPORTANT INFORMATION

Availability of the RFP document	The RFP document can be downloaded from the website of the Academy i.e. <a href="http://www.cja.gov.in">www.cja.gov.in</a>
Last date of submission of bids	<b>Upto 02.02.2017 (03:00 PM) in Chandigarh Judicial Academy</b>
Opening of pre-qualification cum Technical Bid	<b>On 06.02.2017 (04:00 PM) in Chandigarh Judicial Academy</b>
Language of the bid	This bid should be filed in English language only
Important Instruction	<p>The bidders should submit their bids in two parts i.e. Prequalification-cum-Technical Bid and Commercial Bid. All bids sealed individually should be kept in a separate sealed cover superscribed with separate titles as specified below:-</p> <ul style="list-style-type: none"> <li><b>i. "Pre-qualification-cum-technical bid"</b></li> <li><b>ii. Commercial bid"</b></li> </ul> <p>The bid be submitted in a single sealed cover containing both the above referred sealed covers.</p>

**Performa-1  
(Technical-BID)  
(EXPERIENCE DETAILS)**

1	Name of the bidder		
2	Address of the Bidder		
		Tel	Fax
3	Year of Establishment		
4	Bidder's Legal Status i.e. Proprietorship Firm/Private Limited Company/Limited Company etc.		
5	List of the documents regarding the legal status of the bidder		
6	Detail of the experience in previous 5 years		
7	Whether any contract with the agency has been terminated before term in the previous 5 years		
8	Details of the present contract with Govt./Semi Govt. Undertakings		
9	Name, Designation and address of the officer to whom all references shall be made regarding this RFP		
		Tel	Fax
		Fax	Email
10	Detail of ISO 9001 Certification		
11	Service tax registration no and date of issue		
12	Pan No. of the bidding company		
13	Registration no. of EPF and date of issue		
14	Registration no. of ESI and date of issue		
15	ROC registration.		

Signature of the Witness

Name

Address

Signature of the Tenderer

Name

Address

**Performa -2  
COMMERCIAL BID**

The Director (Admn.)  
Chandigarh Judicial Academy  
Chandigarh

We M/s \_\_\_\_\_ offer to undertake to act as agency for providing services of refilling and purchase of Fire Extinguisher Cylinders by signing rate contract with Chandigarh Judicial Academy as per the terms and conditions mentioned in RPF documents uploaded on the website of Chandigarh Judicial Academy at the following

**Lumpsum monthly exclusive of tax:**

Amount in figures: \_\_\_\_\_

Amount in words: \_\_\_\_\_

\_\_\_\_\_

Signature of the Witness

Signature of the Tenderer

Name

Name

Address

Address

## TERMS AND CONDITIONS OF TENDER

1. The rate contract will be signed for a period of one year.
2. The firm will be liable to refill Fire Extinguisher Cylinders on fixed rates on their expiry.
3. The firm will provide fresh Fire Extinguisher Cylinders, ISI Mark as per need of the Academy on fixed rates.
4. The firm should intimate the rates excluding VAT/TAXES (as applicable) and inclusive of Freight, Loading-Unloading charges, delivery or other charges through the official email ID of the Academy or in hard form in sealed envelopes.
5. The Firm after successful re-filling of the Fire Extinguisher Cylinders will certify that the powder refilled is ISI Mark or as per instructions of the Government of India and also certify the filling percentage of powder.
6. The refilled Fire Extinguisher Cylinders should be valid for the period of 02 years and certificate in this regard shall be required from the Firm after every successful refill.
7. The firm should mention the period of time required by them after placing order for refilling and purchase of the requisite Fire Extinguisher Cylinders by this Academy.
8. The Academy reserves the right to get the services done from any other party at the cost of the firm, if services provided by the firm are not found satisfactory as per prescribed standard wholly or partly with prior intimation to the firm.
9. In case of non-providing of better services to the Academy, Academy shall reserves the right to terminate the rate contract or levy penalty on the 'Firm' as decided by Director (Admn.), Chandigarh Judicial Academy.
10. The 'Firm' shall be duty bound to render the services for which the contract will be allotted to the entire satisfaction of the Academy.
11. Company Engineer will visit for inspection in the Academy regarding requirement for refilling and purchase of Fire Extinguisher Cylinders.
12. If any information furnished by the applicant is found to be false at any stage, the application shall be cancelled and shall be liable to be debarred from tender.
13. The Company will provide rates of refilling and purchase including spare parts of Fire Extinguisher Cylinders.
14. Agency will take care of all equipments installed in the Academy during refilling, installation or any tamper.
15. All the jurisdictions will be at District and Sessions Court, Chandigarh.

## MODE OF PAYMENT

- (i) The 'Academy' shall make payment on order basis subject to the satisfactory performance of services.
- (ii) The payment will be processed on order basis after due verification. Payment of each order will be released within 15 days of bill date through IDBI Bank, Sector 43, Chandigarh.
- (iii). Notwithstanding the expiry of the period of contract the 'Academy' may direct the 'Firm' to continue to provide the services in the Academy till alternative arrangements are made. It is hereby agreed to and expected that the 'Firm' would continue to provide the Services covered by this Agreement on receipt of written order from the Academy in spite of the expiry of the period of contract. If the 'Firm' fails to comply with the orders of the 'Academy' herein referred to above, it shall be liable to pay compensation/damages that may be assessed for making immediate and emergent arrangements for services in the Academy.
- (iv). The Chandigarh Judicial Academy reserves the right to accept or reject Tender/Rate Contract without providing any justification.
- (v) The contractor must put his signature with seal of organization on each page of the tender document.

### **Arbitration:**

All disputes or differences, including the claims for damages and compensation whatsoever, arising between the parties, out of or relating to this agreement or the breach thereof shall be settled amicably. In case the dispute is not amicably settled then the dispute would be referred to Senior Most Additional District & Sessions Judge posted in the Academy.

Sd/-  
Director (Admn.)  
Chandigarh Judicial Academy

**List of Types of Fire Extinguisher Cylinders installed in the Academy with description.**

<b>Sr. No.</b>	<b>Fire Extinguisher Cylinder Description</b>	<b>Qty</b>
01	ABC Dry Chemical Powder Stored Pressure Type Safex Make Capacity – 5 KG Empty Weight – 3.3 KG Gross Weight – 8.3 KG	123
02	CO2, Make Lightex Type CO2 (BC) Capacity 9 KG	08
03	Ceiling Mounted Fire Cylinders Make NA Type – ABC Dry Powder Capacity 10 KG	03
TOTAL		134

**REQUIREMENT IN NEAR FUTURE**

<b>Sr. No.</b>	<b>Description</b>	<b>Qty</b>
01	Fresh Purchase of Fire Extinguisher Cylinders (ABC Type), ISI Mark, 4 KG capacity (including installation)	114
02	Refilling of Fire Extinguisher Cylinders (ABC Type), 5 KG, Powder Type.	73



**RATE LIST**

SR. NO.	FIRE EXTINGUISHER CYLINDER DESCRIPTION	PRICE PER UNIT (Rs.)
<b><u>REFILLING OF</u></b>		
01	ABC Dry Chemical Powder Stored Pressure Type Safex Make Capacity – 5 KG Empty Weight – 3.3 KG Gross Weight – 8.3 KG	
02	CO2, Make Lightex Type CO2 (BC) Capacity 9 KG	
03	Ceiling Mounted Fire Cylinders Make NA Type – ABC Dry Powder Capacity 10 KG	
<b><u>PURCHASE OF</u></b>		
04	FIRE EXTINGUISHER CYLINDER (ABC TYPE), 4 KG capacity	

TAXES AND OTHER DETAIL : \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

AGENCY NAME \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_