



Chandigarh Judicial Academy

Sector-43-D, Chandigarh – 160032

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No. Dir/CJA/2022/1236

Dated: 26/07/2022

NOTICE FOR QUOTATION

Chandigarh Judicial Academy invites sealed quotations in the name of 'Director (Administration), Chandigarh Judicial Academy' for purchase of 500 pcs. of transparent plastic buttoned folders (Product Code = KEN-MCB207 by M/s Kenneth Stationary, KF 005 by M/s Megha or any other good quality same like folder but with the prior approval of Purchase Committee, Chandigarh Judicial Academy) with logo of Chandigarh Judicial Academy as per below specifications:-

- Size – Full Scape
- Material – Plastic
- Button – Snap
- Colour – Only white transparent with black colour fabric (Supreme Quality) stitching on the sides.
- Logo - CJA logo (Non erasable) - To be designed and printed on each folder by the supplier/successful bidder.

(Photograph appended below)

Terms & Conditions:-

1. Offered rates should clearly indicate Base price/Cost, GST, F.O.R. charges at premises of Chandigarh Judicial Academy or any other charges applicable.
2. Bid shall be allotted by issuance of supply order.
3. The material should be completed within 10 days from the issuance of work order.
4. Payment will be made only after completion of work in all respect and request for advance payment (part or full shall not be entertained)
5. Addendum/Corrigendum if required will only be uploaded on the website of Chandigarh Judicial Academy.
6. Chandigarh Judicial Academy reserves the right for any addition/deletion/alteration of materials/specifications before/after awarding the bid without any compensation. Chandigarh Judicial Academy reserves the right to accept or reject any/all the offer without giving any reasons thereof.
7. Chandigarh Judicial Academy reserves the right to select/reject one or more Bidders. The Chandigarh Judicial Academy does not bind itself to accept the lowest or any tender and reserves the right to accept or reject any or all

tenders either in whole or in part, without assigning any reasons whatsoever. Conditional tenders are liable to be rejected.

8. The bidders may be called for further negotiation meeting by the Purchase Committee.
9. Bidders should be registered with GST.
10. Quotations received after due date and time will not be considered and Chandigarh Judicial Academy shall not be responsible for any postal delay or internet issue.
11. The work shall be carried out strictly in accordance with the specifications mentioned above and no deviation on any account will be permitted.
12. Sealed quotations should be superscribed with :- "QUOTATION FOR SUPPLY OF BUTTONED FOLDER".
13. Quotation may also be tendered via official email of the Academy i.e. 'admn@cja.gov.in' or by hand/post.
14. Last date for receipt of quotation is 17th August 2022 till 04:00 pm.
15. Sealed quotations will be opened in the office of undersigned on 22.08.2022 at 11:30 AM in the presence of vendors who would be present at the time of opening.

Contact person for enquiries: - Sh. Rajinder Singh (Contact No. 0172-6662339, 9646744800)

Sd/-
Director (Administration)
Chandigarh Judicial Academy

Buttoned Folder Sample

