



Chandigarh Judicial Academy

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No. Dir/CJA/2022/633

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NOTICE FOR QUOTATION

Chandigarh Judicial Academy invites sealed quotations in the name of 'Director (Administration), Chandigarh Judicial Academy' for publication of **500 copies** of book titled as "Refresher Training Manual in Execution Matters for Staff" as per specifications mentioned below:-

1. Type of printing = Offset
2. Size = 11" x 8.5"
3. Cover Pages = 300 GSM Matt laminated
4. Inner pages = 100 GSM
5. Quality of paper to be used = Maplitho/BILT (A Grade/Premium quality)
6. Number of pages = Approximately 290-300 page numbering (150 pages approx.)
7. Binding = Perfect Binding
8. All inner pages in black & white printing with 03 (Single side) and 20 (double side) coloured plates on glazed paper with multi colour printing on 130 GSM art paper.

Terms & Conditions:-

1. Offered rates should clearly indicate Base price/Cost, GST, F.O.R. charges at premises of Chandigarh Judicial Academy or any other charges applicable.
2. Bidders are advised to visit Chandigarh Judicial Academy and inspect the same like book to be printed to avoid any mismatch in the final work/ supply of items.
3. Bid shall be allotted by issuance of supply order.
4. The successful bidder is also required to be supplied 2 copies of sample of the book before final printing without any charges.
5. The work should be completed within 10 days from the issuance of work order.
6. Payment will be made only after completion of work in all respect and request for advance payment (part or full shall not be entertained)
7. Addendum/Corrigendum if required will only be uploaded on the website of Chandigarh Judicial Academy.
8. Chandigarh Judicial Academy reserves the right for any addition/deletion/alteration of materials/specifications before/after awarding the bid without any compensation. Chandigarh Judicial Academy reserves the right to accept or reject any/all the offer without giving any reasons thereof.

9. Chandigarh Judicial Academy reserves the right to select/reject one or more Bidders. The Chandigarh Judicial Academy does not bind itself to accept the lowest or any tender and reserves the right to accept or reject any or all tenders either in whole or in part, without assigning any reasons whatsoever. Conditional tenders are liable to be rejected.
10. The bidders may be called for further negotiation meeting by the Purchase Committee.
11. Bidders should be registered with GST.
12. Quotations received after due date will not be considered and Chandigarh Judicial Academy shall not be responsible for any postal delay.
13. The work shall be carried out strictly in accordance with the specifications mentioned above and no deviation on any account will be permitted.
14. Sealed quotations should be superscribed with :- "QUOTATION FOR PRINTING OF BOOK".
15. Quotation may also be tendered via official email of the Academy i.e. 'admn@cja.gov.in' or by hand/post.
16. Last date for receipt of quotation is 30th April 2022 till 04:00 pm.
17. Sealed quotations will be opened in the office of undersigned on 02.05.2022 at 11:30 AM in the presence of vendors those who present at the time of opening.

Contact person for enquiries: - Sh. Rajinder Singh (Contact No. 0172-6662339, 9646744800)

Sd/-
Director (Administration)
Chandigarh Judicial Academy