

CURRICULUM FOR ORIENTATION COURSE FOR ADDITIONAL DISTRICT & SESSIONS JUDGES ON PROMOTION

(ONE MONTH)

PHASE – I

A. General Administration

- Strengthening Skills of Court Management and Case Management
- Punishment and Appeal Rules
- Service Conduct Rules
- Punjab Civil Service Rules
 - Rules regarding Suspension, Removal and Dismissal
 - Rules regarding Leave to Government Employees
- Writing of ACRs/ Self Appraisal and ACRs of Ministerial Staff
- Protocol

B. Revenue

- Terminology
- Mutations and Fard Badar
- Jamabandis and Khasra Girdawaris - Importance and Appreciation
- Musavi, Field Books and Roznaamchas
- Land Demarcation
- Partition of Agricultural Land and Jurisdiction of Civil Courts vis-à-vis Revenue Authorities
- Introduction to Pedigree Table its Preparation Use and Importance
- Visit to Village for Training with the help of Revenue Officials

C. Procedural Law

- **Civil**
 - Appeals :
 - Against Judgments
 - Against Orders
 - In Rent Cases
 - Executions:
 - In MACT Cases
 - In LAC Cases

- **Criminal**

- Law Relating to Remands
- Law Relating to Bails
- Sessions Trial
 - Procedure
 - Summoning of Additional Accused (S.319 Cr.P.C.) – Additional Witness (S.311 Cr.P.C.)
 - Withdrawal from Prosecution (S.321 Cr.P.C.)
- Law Regarding Proclamation and Consequences of Non-Appearance
- Appeals
- Reference
- Revision

D. Law of Evidence

- Appreciation of Evidence in regard to :
 - Dying Declaration
 - Hearsay Evidence
 - Medical Evidence
 - Post Mortem
 - Rape
 - Injuries
- Relevancy of Crime Scene
- Electronic Records and Evidence - Relevancy

E. Substantive Law

- Motor Vehicle Act, 1988
- Land Acquisition Act
- Narcotic Drugs and Psychotropic Substance Act, 1985
- Prevention of Corruption Act, 1988
- Electricity Act, 2003
- Cyber Laws and Crimes
- Marginalized Communities and Law
- Cruelty to Animals Act, 1960
- Family Courts Act, 1984
- Arbitration and Conciliation Act, 1996

PHASE – II

Field Visits

- Forensic Laboratory
- General Hospital
- Central Jail
- Nari Niketan
- Children Home
- Blind Institute
- Police Station
- Village
- Drug De-Addiction Centre

PHASE - III

Special Lectures by Experts:

1. Stress Management and Management of Interpersonal Conflicts
2. Cyber Crimes and Law (IT Act)
3. Personality Development
4. Forged Signatures and Comparison of Questioned Documents

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SESSION 2015-16

To satiate the desirability and necessity of strengthening and enhancing the capacity building and sensitization, for the serving officers who are promoted as Additional District Judges, qua the multi-dimensional superior judicial service aspects, the module proposes to provide these officers at the outset, before their postings at the respective stations, with an interactive enlightening opportunity through an orientation training programme at the Chandigarh Judicial Academy. This Orientation Course is proposed for a period of four weeks (one month).

The sole objective of this course is the capacity building of the officers for qualitative and responsive justice. To enhance their knowledge of Substantive and Procedural Laws which are essential to their duties as officers of Superior Judicial Services. To appraise them of skills of court management, case management apart from enriching them with supervisory skills in regard to the appellate work in addition to the original jurisdiction under some of the laws. The course is designed in such a manner that it is more practically oriented apart from discussing some major provisions of important Acts/Laws which are of day to day use in carrying out their duties.

Some visits have also been proposed in Phase-II of the course which will give them the first hand practical information/stock of the situations of the places of visits.

One week training with the District & Sessions Judges/Additional District & Sessions Judges for appraising them the conduct of Court with regard to specific matters as Additional District & Sessions Judges, Designated Judges including general administration.